Dear Guest,

The safety and wellbeing of our guests is our highest priority.

Belmond has taken comprehensive steps to prevent the spread of Covid-19, protecting our guests, employees, and our property. To assist us, we request your co-operation in completing this Form.

The Notice of Processing at the end of this Form explains why we are collecting this information and how we will manage it.

1. Please complete the following:

Surname	
Given Name(s)	
<b>Today's Date</b> (Month/Day/Year)	//

## 2. Please confirm:

		YES	NO
(i)	In the past 14 days, have you had any in-person contact with a confirmed or suspected Covid-19 patient (including in your household or travel group)?		
(ii)	In the past 14 days, has anyone in your household or travel group had any in- person contact with a confirmed or suspected Covid-19 patient	YES	NO
(iii)	Have you experienced any of the known main symptoms * of Covid-19 in the past	YES	NO
	14 days?		

\* The CDC's main known Covid-19 symptoms include fever or chills, cough, shortness of breath or difficulty breathing, fatigue, muscle or body aches, headache, new loss of taste or smell, sore throat, congestion or runny nose, nausea or vomiting, diarrhea.

3. With respect to your arrival at Belmond Charleston Place:

	YES	NO
Are you arriving from outside the United States?		
Are you arriving from outside South Carolina?	YES	NO
If you are arriving from abroad or from out-of-state, please confirm you <u>are not</u> obligated to self-isolate upon arrival to the United States and/or South Carolina from the location you are travelling from.	YES, I must self-isolate.	NO, I am not obligated to self-isolate.

<u>HOUSEKEEPING NOTICE</u>: Charleston Place respects your privacy as well your efforts to continue to combat COVID-19. We schedule all guests' rooms to be cleaned daily with the heightened awareness of cleaning and disinfecting to ensure your safety. Please select your Housekeeping preference:



## NOTICE OF PROCESSING OF PERSONAL DATA

Belmond Management Limited will process the information provided in this form in accordance with applicable data protection legislation and the Belmond Privacy Policy available at <u>www.belmond.com/privacy-policy</u>.

We are collecting and will use the data collected on this form solely to facilitate operational activities at our property, directed at protecting the health and wellbeing of our guests and employees.

If legally required, we may share the data you have provided in this form with local authorities, in support of public health protection activities related to the Covid-19 pandemic (e.g. facilitating contact tracing). We may also directly contact you where permitted, in support of such public health protection activities.

Your telephone number and email address provided will only be used in case of emergencies and to contact you in relation to the above-mentioned purposes.

This completed form will be stored securely and separately from other information we hold about you and will be destroyed (and all data deleted) 60 days after the last day of your stay with us.